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Application for a Business Licence - Farmers Market

200 King St W - 2nd Floor, Kitchener, Ontario N2G 4G7

licensing@kitchener.ca P: 519-741-2200-2275 F: 519-741-2705

www.kitchener.ca/businesslicensing

Definition:	"Farmers Market" means a building or place where a group of Persons who operate stalls or other food premises meet to sell or offer for sale consumer products that may include, but are not limited to, Farm Products, baked goods, and preserved foods, and shall include permanent and seasonal Flea Markets. Class A
	"Pop-up Farmers' Market" means a short-term operation where a group of Persons who operate stalls sell or offer for sale Farm Products, baked goods, or preserved foods for one day a week at the same location for up to 30 days in a calendar year in total. Class B

Business Information	circle one Farmers market	Pop-up Farmers Market
Date of Application:	_____	Start & End dates: _____
Business/Operating Name:	_____	
Business Address:	_____	
Business Email:	_____	
	Phone #:	_____

Ownership Information
(Circle one) Sole Partnership Incorporated (Corp #) _____
Name(s)/Partner(s) Name: _____
Address: _____
Mailing Address (if different than above): _____
Email: _____
Phone #: _____

Applicant Information (IF SAME AS ABOVE, CHECK THE BOX)	<input type="checkbox"/>
Name: _____	
Address: _____	
Mailing Address (if different than above): _____	
Email: _____	Phone #: _____

CONTACT INFORMATION: (Contact will be used in Emergency situations and/or for inspections)			
Check the Box, if same as Owner	<input type="checkbox"/>	or Same as Applicant	<input type="checkbox"/>
Contact Name:	_____		
Phone Number:	_____	Email:	_____
Preferred method of license delivery: (circle)	Mail	Email	Pick up

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Services offered: (circle yes or no)	
YES NO	Persons who design and make arts and crafts, and who sell arts or crafts designed and made by themselves. (If yes - Farmers' Market License is not required.)
YES NO	a Pop-up Farmers' Market that consists of a farmer selling their own products from their garden, but not selling at their property. (Class "B")
YES NO	a Pop-up Farmers' Market where a Person who is not the farmer is selling the products from a farmer's garden or farm. (Class "B")
YES NO	Operating a short-term operation where a group of Persons who operate stalls sell or offer for sale Farm Products, baked goods, or preserved foods for one day a week at the same location for up to 30 days in a calendar year in total. (Class B)

Initial Box	
<input type="checkbox"/>	A notification shall be sent to Waterloo Regional Public Health office for any changes made to the vendors from the original licence.
Every Farmers' Market - Pop up Class B Licensee shall: (initial each box)	
<input type="checkbox"/>	Owner's Authorization (Class "B" Only)
Required Approvals: (City staff will contact to arrange inspections)	
<input type="checkbox"/>	Planning Approval (Class "A" only) Contact Phone # 519-741-2426
<input type="checkbox"/>	Fire Approval (Class "A" only) Contact Phone # 519-741-2495
<input type="checkbox"/>	Health Approval (Class "A" & "B") Contact Phone # 519-575-4400

Non-refundable Licence Fee:	\$225	Farmers' Market - Stationary Class "A"
	\$125	Farmers' Market - Pop up Class "B"
Licenses are non-transferable	Accepted Methods of Payment: Cash/Cheque/Debit	

I certify that:

- I am the business owner and/or have been authorized by the business owner listed on this application to apply for the Business Licence;
- I agree to comply with all requirements under this Bylaw, and/or any conditions place on the licence;
- I am 18 years of age;
- I will confirm to and abide by any relevant City of Kitchener By-laws, and any other provincial or federal law or Act;
- I understand amendments to an issued licence may result in additional requirements and/or licence.
- I understand that the fees are non-refundable and cannot be prorated; and
- the statements contained in this application are true and accurate.

Applicant's Name (Printed)_____
Applicant's Signature_____
Date